



## Submission Guidelines

### Final Submission Deadline: 1 September

The Organizing Committee welcomes all posters dealing with Spine and Multidisciplinary Projects. Case reports when submitted should also emphasize on multidisciplinary. Authors will be notified of the acceptance of their poster by email by mid September.

#### Instructions for Authors

- Abstracts must be written in English not exceeding 300 words (including title, authors, affiliations), and must be submitted as a Word file (xxx.doc).
- Use font Arial 10 characters per inch (font size 10).
- Use single spacing and type the text unjustified without hyphenating words at line breaks. Use hard returns only to end headings and paragraphs, not to rearrange lines.
- Type title in sentence case in bold with no full stop at the end.
- Type family name first followed by the initials of the first name of the authors (Rubens P.P., Van Eyck J, etc.).
- Type affiliation underneath the authors: Institution, Department, City, Country (do not mention street addresses, PO boxes or zip codes). When there are multiple affiliations number them as follows and use the semi-colon between the multiple affiliations: <sup>1</sup>Dept. A, Hospital A, City, Country; <sup>2</sup>Dept. B, Hospital B, City, Country, etc.
- Ideally, your abstract is structured as follows: Introduction, Purpose/Aim, Materials and Methods, Results, Conclusions.
- In structured abstracts, paragraph headings should be typed in bold with a colon at the end. Do not use the heading 'Abstract'. Each heading should be in a separate paragraph.
- The use of References is discouraged and must be limited to max 3. When you list references, use superscript numbers in both the text and the reference list.

#### Submission Guidelines

You can submit several abstracts at the same time and add abstracts later on:

- Click on the link below to start and create a profile.
- Fill out your personal details and go through the submission procedure.

Your abstract(s) is/are only uploaded successfully when you receive an automatic reply confirming your submission(s).

**IMPORTANT:** The uploaded Word file(s) must contain title, authors & affiliations and the actual abstract.