



Leuven, January, 2012.

Dear Madam,  
Dear Sir,

It is a real pleasure to invite you to join us for the BVOT Spring Symposium 2012 entitled “**Current issues in Trauma Care; A Primer for the Orthopaedic and Trauma Surgeon**”, organised by the Belgian Society for Orthopaedic Surgery and Traumatology (BVOT), the Belgian Orthopaedic & Trauma Residents Association (BOTRA) and the Department of Orthopaedics and Traumatology, Section Traumatology of the K.U.Leuven.

This Symposium is a collaboration between BVOT and the biennial symposium “Leuvense Traumadag” and will take place at the Universiteitshallen in Leuven on Saturday, 24 March 2012.

Apart from a number of renowned international speakers, we have provided sufficient time in the programme for our residents and local national speakers.

We hope to welcome approximately 150-200 Belgian orthopaedic surgeons, residents and trainees in particular.

As we are now in the midst of our preparations, we hereby wish to approach your company for active participation in this Spring Symposium. We have the pleasure of sending the sponsorship opportunities enclosed.

Hoping to welcome you on March 24 in Leuven, we remain,

Yours faithfully,

*c/o Werner Van Cleemputte, Medicongress*

Dr. An Sermon  
On behalf of the Scientific Committee



# SPONSORSHIP OPPORTUNITIES

## 1. STAND SPACE

Location: Universiteitshallen K.U.Leuven  
Naamsestraat 22, 3000 Leuven

The exhibition will take place in the reception hall where lunch and coffee will also be served.

Stand dimensions are: front: 3 m - depth: 2 m

Rate: 1,500 Euro (exclusive of VAT)

Stands will be allocated on a 'first come, first served' basis: the location of your stand will depend on the date of your registration as an exhibitor.

## 2. COFFEE

One coffee break is provided in the morning (half an hour).

The organisers will announce the sponsorship of the coffee break in the Programme Book and also on the coffee counter during the break.

Rate per break: 1,000 Euro

## 3. BADGE

Your company can have its company or product logo printed on the participant badges.

Rate: 1,500 Euro

## 4. CONGRESS BAGS & INSERTS

The Congress bag, offered to all participants, is subject to exclusive sponsorship.

Rate: Real cost depending on the budget proposed by the company

Companies can put an insert (max A4 size, max 4 pages) in the congress bag at a rate of 500 Euro.

## 5. FAREWELL DRINK

The BVOT Spring Symposium will be concluded by a Farewell Drink, which can be sponsored by the industry.

Rate: 1,000 Euro



## GENERAL INFORMATION

All rates are exclusive of VAT (21%).

All activities organised by companies involving participants in the BVOT Spring Symposium, are to be decided on in consultation with both the Organising and the Scientific Committees.

Stands, which have been reserved, can be cancelled within 10 days after reservation. Only a written cancellation will be accepted and a cancellation fee of 250 Euro will be charged. Cancellations are not accepted 10 days after receipt of the reservation contract. No cancellations are accepted as of February, 2012 onwards, regardless of the reservation date.

Sponsoring companies will receive an official invoice from Medicongress immediately after their reservation. All stands must be paid before the start of the Symposium. The installation of the stand will only be allowed if payment in full is received by Medicongress.

Liability: in participating in the BVOT Spring Symposium with a stand, companies agree that neither the Organising Committee nor the Organising Secretariat assume any liability whatsoever. Companies are requested to make their own arrangements in respect of insurances and organisation of their stand.

Sponsors and/or exhibiting companies or physical or moral representatives acting on their behalf agree to renounce any possible legal action against Medicongress and its suppliers, the BVOT/SORBCOT and the K.U. Leuven.



# RESERVATION CONTRACT

COMPANY.....

ADDRESS.....

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VAT.....COMPANY ORDER N° (PO).....

BILLING ADDRESS (if different from above) .....

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CONTACT PERSON.....

FUNCTION.....

PHONE.....FAX.....

E-MAIL.....@.....

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I CONFIRM THE RESERVATION OF A STAND SPACE DURING THE BVOT SPRING SYMPOSIUM.

Rate per stand space: 1.500,00 Euro – Stand space: 6m<sup>2</sup>

I CONFIRM THE FOLLOWING SPONSORSHIP:

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DATE:.....SIGNATURE:.....

**PLEASE RETURN TO MEDICONGRESS BY EMAIL OR FAX +32 (0) 9 344 40 10**