



# ***1<sup>st</sup> BELGIAN OLYMPIC CONGRESS FOR SPORTS MEDICINE AND SPORTS SCIENCES***

***Organised by the Belgian Olympic and Interfederal Committee***

*In collaboration with:*

***Société Francophone de Médecine et des Sciences du Sport  
Vlaamse Vereniging voor Sportgeneeskunde***

**Brussels, November 29, 2008**

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Brussels, July, 2008.

Dear Madam,  
Dear Sir,

It is a great pleasure to announce that the Medical Department of the Belgian Olympic Committee and Interfederal Committee (BOIC) organises its first Belgian Olympic Congress for Sports Medicine and Sports Sciences on Saturday, November 29, 2008 at the auditorium of the "Belgacom Surfhouse" in Brussels.

The congress is open to all medical and paramedical specialties involved in sports and sports medicine who will be invited through intensive mailings.

The Scientific Presidency of the Congress has been bestowed on Medical Department of the BOIC under the chairmanship of Prof. Henri Nielens.

This congress has as target to bring an update on the present status in medical aspects of sports medicine as well as there is a feedback provided on the medical and scientific results that brought the Beijing Olympic Games.

Renowned international speakers have been invited to bring high level lectures and Dr. Jacques Rogge, IOC President will bring a special lecture on the ethical aspects and the young Olympic athletes.

The closing address will be a testimonial by one of Belgium's top athletes bringing a survey of personal experiences from the Olympic Games.

As we are now in the midst of our preparations, we hereby wish to approach your company to offer you exhibition space and sponsorship possibilities for this congress. We sincerely hope that your company will be present as this will be a new launch for the society's congresses.

Hoping to welcome you at the meeting, we remain,

Yours faithfully,

Prof. Dr. Henri Nielens  
Chairman Scientific Committee

Piet Moons  
Secretary General / Marketing Director BOIC

Enclosed: Sponsorship possibilities  
Exhibition floor plan



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## **SPONSORSHIP POSSIBILITIES**

### **❑ EXHIBITION**

Place: **Belgacom Surf House,**  
Rue Stroobantsstraat 51, 1140 Evere  
[www.surfhouse.be](http://www.surfhouse.be)

Day: Saturday November 29, 2008

Rates: Stand spaces have the following dimensions: 3 m width and 2 m depth  
and are available at a rate of: 2.000,00 Euro per stand  
The rental of a stand space means rental of the naked floor space only (exclusive of VAT 21%).  
Stand space reservation includes access for two company representatives to the congress, lunches  
& coffee breaks as indicated in the programme.

### **❑ RESIDENT'S AWARD**

On Friday a session will be organised for residents in the auditorium of the BOIC in Brussels. Residents will have the opportunity to send in their abstracts for this session. The speaker with the best abstract will be an award of 1.000 Euro and will also be invited to give his presentation in the Saturday programme

Rate: 1.000,00 Euro

### **❑ COFFEE & LUNCH**

The company sponsoring a coffee break or a sandwich lunch will be mentioned in the Programme Book and sponsorship will also be announced on the catering stations by means of nameplates with the company logo.

The price per coffee break is fixed at: 1.000,00 Euro per break.

For sponsorship of the lunch, please contact Medicongress.

### **❑ PRINTED MATTER - ADVERTISEMENT**

It is possible to advertise in the Programme (**Deadline for receipt of films is June 15**)  
the Programme & Abstract book (**Deadline for receipt of films is November 1**)

Rate: 1.000,00 Euro four colour print on the cover 2, 3 and 4  
750,00 Euro for an inside page

### **❑ CONGRESS BAG**

The congress bag, offered to all participants, is subject to sponsorship.

Price: real cost of the bag chosen by the organisers in collaboration with the sponsor or existing company bags  
to be provided by the sponsor in collaboration with the organisers.

The company offering the congress bag will also provide notepads and pencils.



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## **❑ BADGE**

The badge worn by all participants can bear your company logo or product name.

Rate: 2.000,00 Euro

## **❑ SPEAKERS**

A number of prominent foreign speakers will give lectures at the congress. Your company can cover the costs of these speakers (flight ticket, hotel accommodation, registration, banquet).

## **❑ SPONSORSHIP OF PARTICIPANTS**

Companies wishing to sponsor the registration fee of participants attending the Congress are entitled to the registration fee applicable at the time of confirmation of the exact number of participants. The complete registration fee must be transferred in order to secure this booking. The exact names and full addresses of the sponsored participants must be supplied to Medicongress by November 15 at the latest.

## **❑ INTERNET LINK**

The organisation of the Congress will be fully supported by internet technology. The programme of the congress will be regularly updated on the web. Registration and Abstract forms will no longer be printed but will be submitted electronically via the Congress website.

Your company is offered the opportunity to have its proper company website linked directly to the congress website at a rate of 500,00 Euro.

## **GENERAL INFORMATION**

- All rates are exclusive of VAT (21%).
- All activities organised by companies involving participants in the Congress are to be decided on in consultation with both the Organising and the Scientific Committees.
- Stands which have been reserved can be cancelled within 30 days after the reservation. Only a written cancellation will be accepted and a cancellation fee of 200,00 Euro will be charged.
- Sponsoring companies will receive an official invoice from Medicongress a few months before the Congress. All stands must be paid before the start of the Congress. Construction of the stand will only be allowed if complete payment is received by Medicongress.
- Distribution of drinks and meals must be in compliance with the rules of the Congress Centre, which has its own catering company.
- Liability: in participating in the Congress with a stand, companies agree that neither the Organising Committee nor the Congress Secretariat assume any liability whatsoever. Companies are requested to make their own arrangements in respect of insurance and organisation of their stand.
- The application is legally binding on the exhibitor pending its acceptance in writing by the organiser.
- In case of discussion only the court of Gent is in charge.
- Partners of the Belgian Olympic and Interfederal Committee have the right to refuse potential sponsors of the congress.



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## **RESERVATION CONTRACT**

COMPANY .....

CONTACT PERSON .....

FUNCTION .....

PHONE.....FAX.....

EMAIL ..... @ .....

BILLING ADDRESS .....

COMPANY ORDER ID NUMBER FOR INVOICE .....

VAT NUMBER.....

I CONFIRM THE RESERVATION OF A STAND DURING THE CONGRESS ON SATURDAY,  
NOVEMBER 29, 2008 AT THE BELGACOM SURFHOUSE IN BRUSSELS

I WOULD LIKE TO SPONSOR

ALL RATES ARE EXCLUSIVE OF 21 % VAT

DATE.....SIGNATURE.....

**TO BE RETURNED BY FAX TO MEDICONGRESS +32 (0) 9 344 40 10**